

EL RANCHO UNIFIED SCHOOL DISTRICT
Regular Meeting of the Board of Education
Conducting the District's Business in Public

Pico Rivera City Hall
6615 Passons Boulevard
Pico Rivera, CA 90660

March 14, 2013
Closed Session – 6:00 p.m.
Open Session – 7:30 p.m.

MINUTES OF BOARD ACTIONS

1. CALL TO ORDER

The meeting was called to order by Delia Alvidrez, President, at 6:02 p.m.

1.1 ROLL CALL – Members of the Board of Education

Delia Alvidrez, President
Rita Jo Ramirez, Vice President
Rachel Canchola, Clerk
Alfred Renteria, Jr., Member
Dr. Joseph Rivera, Member

1.2 ROLL CALL – Members of the Administrative Cabinet

Norbert D. Genis, Interim Superintendent
Roxane Fuentes, Assistant Superintendent, Educational Services
Mark Matthews, Director, Human Resources
Dr. Christopher Gutierrez-Lohrman, Director, Student Services
Pearl Iizuka, Consultant, Business Services

2. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

None

3. ADJOURN TO CLOSED SESSION – 6:04 p.m.

4. CLOSED SESSION

Closed Session is conducted in accordance with applicable sections of California law. Closed Sessions are not open to the public. If additional time is required, the Board will reconvene Closed Session at the end of the regular meeting.

4.1 Student Discipline (Pursuant to Education Code § 35146; § 48918 (c))
Student No. 16-2012/2013

4. CLOSED SESSION

- 4.2 Public Employee Appointment/Employment (Pursuant to Government Code §54957)
Certificated Personnel Register No. 14-2012/2013
Classified Personnel Register No. 9-2012/2013
- 4.3 Public Employment Discipline/Dismissal/Release/Complaint (Pursuant to Government Code §54957)
- 4.4 Conference with Labor Negotiators (Pursuant to subdivision (a) of Government Code § 54957.6) Agency Designated Representative: Mark Matthews, Director, Human Resources
Employee Organizations: ERFT/CSEA/ERASA/Other Unrepresented Employees
- 4.5 Conference with Legal Counsel – Anticipated/Existing Litigation (Pursuant to subdivisions (a-c) of Government Code §54956.9)
Claimant: Flewelling & Moody Architects
Agency claimed against: El Rancho Unified School District

5. RECONVENE IN OPEN SESSION – 7:29 p.m.

5.1 PLEDGE OF ALLEGIANCE

RECORDER Sandy Watkins
INTERPRETER Herlinda Acevedo
VISITORS Register No. 23-2012/2013

6. ADOPTION OF AGENDA

Recommendation is made that the Agenda be adopted as submitted.

Motion: Rivera Second: Renteria Vote: 5-0 PASSED

7. STUDENT REPORTS

- 7.1 ASB President, El Rancho High School, Samantha Herrera
- 7.2 ASB Spokesperson, Salazar High School, Angelina Rosas (absent)

8. AWARDS AND RECOGNITIONS

This is the time on the agenda when the Board recognizes personnel, school(s), and/or District programs.

- 8.1 North Park Middle School Presentation
Principal, Priscilla Rodriguez; Associated Student Body President,
Amber Castillo
- 8.2 Caldwell Flores Winters Foundation Scholarship Recipient Presentation
Jeremy Cogan, CFW Foundation; Student Esmeralda Reynoso, ERHS

8. AWARDS AND RECOGNITIONS

- 8.3** Recognition of El Rancho Unified School District for the *Seal of Biliteracy Program – Biliteracy Pathway Award*

9. PUBLIC ANNOUNCEMENT OF ACTIONS TAKEN IN CLOSED SESSION

Mrs. Alvidrez announced that action was taken in Closed Session by a unanimous vote to approve Item 4.5 in the amount of \$83,348.68.

10. INFORMATION ITEMS

Information items are included on the agenda to provide information on a wide range of matters of interest to the Board of Education. These information items may require Board action at a later date.

- 10.1** Presentation of the 2012/2013 Second Interim Report by Laura Castillo, Director of Fiscal Services

- 10.2** Review of contract proposal for The Del Terra Group by Jesus Gonzales, Law Firm of Atkinson, Andelson, Loya, Ruud & Romo

11. PUBLIC COMMENTS – ITEMS NOT ON THE AGENDA (Yellow speaker’s card)

*Public Comments is the time when members of the audience may address the Board on matters **not listed on the agenda**. Please be aware that Government Code 54954.2 prohibits the Board from taking action at this meeting if the item does not already appear on the posted agenda. In the interest of time, your remarks will be limited to three (3) minutes. We ask that you confine your comments to new ideas to avoid repeating what has already been said. Comments on the same topic will be limited to a maximum of fifteen (15) minutes. Please do not refer to students, employees, parents, or other individuals in a derogatory or potentially offensive manner.*

- Lilia Carreon shared her concerns about recent Board actions and The Del Terra Group.
- Christina Padilla expressed concerns about decisions being made by the Board in Closed Session to contract with The Del Terra Group.
- Diana Arrata read a letter from Rico Tamayo, ERFT President regarding layoff notices given to teachers. Mr. Tamayo requested that the District withdraw all business dealings with The Del Terra Group.
- Louis Salcido thanked Mark Matthews for following up on one of his questions. He inquired about special education programs and facilities, furlough days for teachers, televising Board meetings, budget transparency and how to place an item on the agenda.
- Dr. Aurora Villon thanked the Board for selecting her to serve a second term on the Citizens’ Bond Oversight Committee. She expressed a concern about the need for training of the CBOC members and not moving fast enough with projects.

11. PUBLIC COMMENTS – ITEMS NOT ON THE AGENDA (Yellow speaker’s card)

- Alejandra Rosales addressed the Board regarding pink slips issued to teachers and the budget.
- Victor Caballero expressed concerns about the District contracting with The Del Terra Group.

12. BOARD OF EDUCATION ANNOUNCEMENTS AND ACKNOWLEDGEMENTS

Board Members have the opportunity to report and discuss information regarding conference attendance, committee updates, and other District-related activities/observations.

- Alfred Renteria thanked everyone for attending the meeting. He attended the Generation First Degree Pico Rivera College Symposium.
- Dr. Joseph Rivera thanked the Culinary Arts class students and Chef Luna for the hors d’oeuvres. He recently attended CAFE where the District received a Seal of Biliteracy award. He as well, attended the College Symposium which was very successful. He enjoyed his visits to Durfee and Rivera elementary schools.
- Rita Jo Ramirez congratulated the ERHS boys’ soccer team on their State championship. She requested copies of legal counsel invoices and contracts.
- Rachel Canchola attended the ERHS Mother/Daughter dessert. She extended her congratulations to the ERHS boys’ soccer team and coaches on their success. She announced that the ERHS boys’ baseball team will be holding a fundraiser at Santa Anita Park.
- Delia Alvidrez commented that we are going through hard times right now. She thanked the teachers, administrators and classified staff for all that they do. She congratulated the ERHS boys’ soccer team on their championship.

13. SUPERINTENDENT’S REPORT

The Superintendent reports to the Board of Education on relevant educational issues, participation in, and attendance at seminars, conferences, and District activities.

- Nothing to report.

14. CONSENT AGENDA

All matters listed under the Consent Agenda are those on which the Board has previously deliberated or that can be classified as routine items of business. There will be no separate discussion of these items prior to the time the Board of Education votes on the motion unless members of the Board, staff, or public request specific items to be discussed or pulled from the Consent items (per Bylaws of the Board 9322). It is understood that the Administration recommends approval on all Consent Items. Each Item on the Consent Agenda approved by the Board of Education shall be deemed to have been considered in full and adopted as recommended.

14. CONSENT AGENDA

HEARING SESSION: (Blue speaker's card)

*This is the time when members of the audience may speak to any item **on the CONSENT AGENDA only.** Your remarks will be limited to three (3) minutes. **Please note that questions from the public on personnel and/or IEP-related items cannot be accommodated due to confidentiality requirements.***

- None

The Board President will call for a motion and a second to open Board discussion on the Consent Agenda. Consent Items are voted on by a single motion. Board Members or the Superintendent may withdraw items for further discussion and separate action.

Motion: Renteria Second: Rivera ***with exceptions***

14.1 SUPERINTENDENT'S OFFICE – Norbert Genis: 801-5199

- A. Approved the Minutes of the Board of Education's Special Meeting held February 7, 2013 and the Regular Meeting held February 14, 2013.

14.2 DIVISION OF STUDENT SERVICES –Dr. Christopher Gutierrez-Lohrman: 801-4810

- A. Amended/Ratified Item 14.2 B, Board approved December 13, 2012 for attendance to the *Riverside County Office of Education's* Structured Teaching: Structuring the Learning Environment for Individual Success Conference, to be held November 7-8, 2012 and March 13-14, 2013 in Norco, CA and Irvine, CA. Registration, mileage and meals for four (4) ~~three (3) Secondary~~ Special Education Teachers are a total of \$1,495.59 ~~\$1,116.44~~, payable from Special Education Professional Development Funds.
- B. Approved/Ratified Individual Service Tuition Agreement between El Rancho Unified School District and *The Almansor Center*. An El Rancho Unified School District student is to attend this school from January 24, 2013 to June 30, 2013 in accordance with Public Law 108-446 IDEA; Education Code Sections 56035, 56365-56366 and 56740. Total expenditure of \$18,814.00 is payable through the Federal and State Special Education Funds.
- C. Approved/Ratified Consultant Agreement with *Peggy Bailey*, to provide 30 hours of speech-language services to student. Services are to be provided from February 13, 2013 through August 31, 2013. Total expenditure not to exceed \$3,000.00 is payable from Federal and State Special Education Funds.

14.2 DIVISION OF STUDENT SERVICES –Dr. Christopher Gutierrez-Lohrman: 801-4810

- D. Approved/Ratified Consultant Agreement with *Rodric Rhodes, Ph.D., LCSW*, to provide 30 hours of social skills training services to student. Services are to be provided from February 13, 2013 through August 31, 2013. Total expenditure not to exceed \$5,000.00 is payable from Federal and State Special Education Funds.
- E. Approved payment in accordance with the terms of the Settlement Agreement(s) for Student #3035298227. Authorize payment in an amount not to exceed \$650.00 in accordance with the terms of the Settlement Agreement(s) and Education Code Sections 56035, 56365, 56366, and 56740, payable through Federal and State Special Education Funds.
- F. Approved/Ratified Master Contract and Individual Service Tuition Agreement between El Rancho Unified School District and *Tierra Del Sol*. An El Rancho Unified School District student is to receive services from this school from February 13, 2013 to August 31, 2013 in accordance with Public Law 108-446; Education Code Sections 56035, 56365-56366 and 56740. Total expenditure of \$2,600.00 is payable through Federal and State Special Education Funds.
- G. Approved/Ratified Individual Service Tuition Agreement between El Rancho Unified School District and *Whittier Area Parents' Association for the Developmentally Handicapped (WAPADH)*. An El Rancho Unified School District student is to receive services from this agency from February 13, 2013 to August 31, 2013 in accordance with Public Law 108-446; Education Code Sections 56035, 56365-56366 and 56740. Total expenditure of \$3,000.00 is payable through Federal and State Special Education Funds.

14.3 DIVISION OF EDUCATIONAL SERVICES – Roxane Fuentes: 801-5208

- A. Approved conference attendance for three (3) certificated staff members to the AVID District Leadership (ADL) training in Bakersfield, CA, from Monday, April 8, 2013 through Wednesday, April 10, 2013. Total expenditure of \$9,120.00 is payable from Title I PI Set Aside – PI LEA Professional Development Funds.
- B. Approved conference attendance for three (3) certificated staff members from Valencia Elementary School to the 27th Annual Southern California Kindergarten Conference on Friday, March 15, 2013 in Pasadena, CA. Total expenditure is not to exceed \$927.00 and is payable from Valencia Elementary School Title I and EIA/SCE Funds (50% each).

14.3 DIVISION OF EDUCATIONAL SERVICES – Roxane Fuentes: 801-5208

- C. Approved educational field trip for forty-five (45) El Rancho High School students, one (1) certificated staff member, and four (4) PREP leaders of the L.E.A.R.N. (Learning, Enrichment & Academic Resources Network) organization to the El Capitan Theatre in Hollywood on Friday, April 19, 2013 from 6:00 p.m. – 12:00 a.m. Transportation will be provided by A & D Transportation; proof of insurance is on file. All expenses will be paid by the L.E.A.R.N. Organization and PREP Program, via the 21st Century Grant, at no cost to the District.
- D. Approved educational field trip for thirty (30) El Rancho High School students, one (1) PREP leader of the L.E.A.R.N. (Learning, Enrichment & Academic Resources Network) organization, one (1) PREP tutor, one (1) Rio Hondo instructor, and one (1) Rio Hondo educational advisor to the Downtown Los Angeles Arts District for a tour of murals by Mexican artists on Friday, March 15, 2013. Transportation will be provided by PTC. All expenses will be paid by the L.E.A.R.N. Organization and PREP Program, via the 21st Century Grant, at no cost to the District.
- E. Approved performance tour for twenty-eight (28) North Park Middle School band students, two (2) certificated staff members, two (2) El Rancho High School student conductors, and five (5) parent chaperones to Fresno Children's Hospital and the Santa Cruz Shelter for Women and Children, from Thursday, May 16, 2013 through Monday, May 20, 2013. Participants will stay in Best Western hotels in Mariposa and Santa Cruz, California, and will be transported in fully-insured Enterprise rental vans driven by the band director and chaperones. Total expenditure of \$16,200.00 for transportation, meals, and lodging is payable from North Park Middle School Band Boosters Funds via fundraisers and donations.
- F. Approved athletic field trip for eighty (80) Magee Elementary School third through fifth grade Cross Country Team students and two (2) certificated staff members to the Mt. San Antonio College LA84 Foundation Relays on Saturday, March 23, 2013. Total expenditure of \$600.00 for PTC transportation is payable from Magee Elementary School Fundraiser Funds.
- G. Approved/Ratified extended educational field trip for nine (9) El Rancho High School Academic Decathlon Team students and three (3) certificated staff members to the state championship in Sacramento, CA, from Thursday, March 14, 2013 through Sunday, March 17, 2013. Registration costs will be paid by LACOE. Total expenditure of \$7,598.10 for lodging, meals, and airfare is payable from District General Funds.

14.3 DIVISION OF EDUCATIONAL SERVICES – Roxane Fuentes: 801-5208

- H. Approved amendment to Board Item #14.3 D, approved 12/13/12, consultant agreement with Dr. Anthony Barnstone of Whittier College. Due to a change in Dr. Barnstone's schedule, an amendment is necessary to include Dr. Sholeh Wolpe, Whittier College professor, and revise Dr. Barnstone's fee. Total expenditure of \$4,000.00 (\$2,000.00 each) is payable from El Rancho High School Title I Funds.

14.4 DIVISION OF BUSINESS SERVICES – Pearl Iizuka: 801-5294

- ~~A. **Withdrawn for discussion and action under Item 16.4. Approve/Ratify Business Services reports for the month of February 2013.**~~
- B. Approved Second Interim Report with a positive certification of the El Rancho Unified School District's ability to meet its 2012/2013 financial obligations.
- C. Approved budget revisions in support of the Second Interim Report.
- D. Approved attendance for two (2) Maintenance and Operations employees to attend the Backflow Tester Training Course being held on Monday, April 29, 2013 in Los Angeles, California. Total cost for training and instruction manuals is \$223.85 payable from Restricted Maintenance Funds.
- E. Approved contract agreement with Pyro Spectaculars, Inc. for services rendered as related to the fireworks show for El Rancho High School Graduation on June 6, 2013. Total cost not to exceed \$2,500.00 for the event, payable from El Rancho High School ASB Funds.

14.5 DIVISION OF HUMAN RESOURCES – Mark Matthews: 801-5216

- A. Presented ERASA'S Initial Proposal between the El Rancho Administrators and Supervisors Association (ERASA) and El Rancho Unified School District (ERUSD) for the 2012-2013 School year, and approved a public hearing for the regular meeting of April 18, 2013.
- B. Approved Certificated Personnel Register No. 14-2012/2013
 - 1. Authorization & Ratification of Employment
 - a. Special Education Teacher (1) – Temporary Contract from the Recall List
Funding Source: Special Education Funds
Eff: 2/19/13
Ramirez, Luz Maria

14.5 DIVISION OF HUMAN RESOURCES – Mark Matthews: 801-5216

2. Authorization of Request for Personal Leave of Absence:
 - a. Special Education Teacher (1) – Durfee Elementary
Eff: 2/15/13 – 4/1/13
Paolucci, Gina

3. Authorization & Ratification of Extra-Duty, Extra-Pay Assignments:
HUMAN RESOURCES:
 - a. Supplemental Pay Assignment
Certificated Staff Members (2) – Magee Elementary
Expenditure: \$2,013.38
Funding Source: Magee’s Donation Account
Eff: 3/15/13 – 5/31/13

<u>Staff</u>	<u>Assignment</u>
Hidalgo, Veronica	Track & Field Team
Knapp, Dean	Track & Field Team

 - b. Supplemental Pay Assignment
Certificated Staff Member (1) – El Rancho High
Expenditure: \$1,703.90
Funding Source: District General Funds

<u>Staff</u>	<u>Assignment</u>
Lam, Dawn	Production (help with Drama & Night Pep Rally)

 - c. Amend Supplemental Pay Assignment
Certificated Staff Members (10) – El Rancho High
Expenditure: \$31,557.03
Funding Source: District General Funds
Eff: 3/12/13 – 5/31/13

<u>Staff</u>	<u>Assignment</u>
Llanes, Frank	Baseball Varsity Head
Meza, Benjamin	Baseball Varsity Asst.
Celiz, Michael Lopez, Gabriel	Baseball JV
Leos, Ron	Baseball Frosh/Soph
Lippstreu, Cynthia	Boys Tennis Varsity
Galindo, Eduardo	Boys Tennis JV
May, Casey	Golf Varsity
Mejia, Sylvia	Girls Track Varsity
Picon, Adelaida	Boys Volleyball Vars.
Alvarado, Joseph	Trainer

- EDUCATIONAL SERVICES:
 - d. Amend Extra-Duty, Extra-Pay Assignment
Certificated Staff Members (2) – Magee Elementary
Total Expenditure: \$2,013.38
Funding Source: Title I Funds
Eff: 1/18/13 – 2/28/13, not to exceed 25 hours each
Hidalgo, Veronica (approved 1/17/13)
Knapp, Dean

14.5 DIVISION OF HUMAN RESOURCES – Mark Matthews: 801-5216

- e. Extra-Duty, Extra-Pay Assignment
Certificated Administrator (1)
Certificated Staff Members (7) – Magee Elementary
Total Expenditure: \$5,152.71
Funding Source: Title I Funds
Eff: 4/13/13 – 5/4/13
Certificated Administrator: (not to exceed 21 hours)
Castañon, Gisela
Certificated Teachers: (not to exceed a combined total of 102 hours)
Hering, Michelle
Hidalgo, Veronica
Knapp, Dean
Martinez, Diane
McDaniel, Imelda
Mukai, Charmagne
Urrieta, Robert
- f. Extra-Duty, Extra-Pay Assignment
Certificated Staff Member (1) – Magee Elementary
Total Expenditure: \$966.42
Funding Source: EIA/SCE Funds
Eff: 3/15/13 – 6/6/13
Urrieta, Robert
- g. Extra-Duty, Extra-Pay Assignment
Certificated Staff Member (1) – Valencia Elementary
Total Expenditure: \$1,208.03
Funding Source: Title I Funds
Eff: 3/15/13 – 5/17/13
Cadena, Christine
- h. Extra-Duty, Extra-Pay Assignment
Certificated Staff Members (3) – Valencia Elementary
Total Expenditure: \$4,832.10
Funding Sources: EIA/LEP (33%), EIA/SCE (33%), and Title I (34%)
Funds
Eff: 3/15/13 – 6/5/13, not to exceed 40 hours each
Fodor, Kaylyn
Perez, LaVelle
Sorenson, Monica
- i. Extra-Duty, Extra-Pay Assignment
Certificated Staff Member (1) – N. Ranchito Elementary
Total Expenditure: \$1,449.63
Funding Source: EIA/SCE Funds
Eff: 3/15/13 – 6/6/13
Barrera, Elizabeth

14.5 DIVISION OF HUMAN RESOURCES – Mark Matthews: 801-5216

- j. Extra-Duty, Extra-Pay Assignment
Certificated Staff Members (3) – N. Ranchito Elementary
Total Expenditure: \$2,899.26
Funding Source: EIA/SCE Funds
Eff: 3/15/13 – 6/6/13, not to exceed 24 hours each
Cochran, Charlotte
Munoz, Jose
Velasco, Denise
- k. Extra-Duty, Extra-Pay Assignment
Certificated Staff Members (2) – S. Ranchito Elementary
Total Expenditure: \$2,174.45
Funding Sources: EIA/SCE and EIA/LEP Funds (50% each)
Eff: 3/18/13 – 5/24/13, not to exceed 27 hours each
Hernandez, Jose
Hernandez, Monica
- l. Extra-Duty, Extra-Pay Assignment
Certificated Staff Members (9) – S. Ranchito Elementary
Total Expenditure: \$7,771.63
Funding Sources: EIA/SCE and EIA/LEP Funds (50% each)
Eff: 3/18/13 – 6/4/13, not to exceed hours listed
- | <u>Name</u> | <u>Assignment</u> | <u>Hours</u> |
|--------------------|----------------------------|--------------|
| Anaya, Arlene | Leadership | 18 hours |
| Anaya, Arlene | Student Leadership Advisor | 18 hours |
| Cordova, Margarita | Leadership | 18 hours |
| De la Loza, Celia | Leadership | 18 hours |
| Hernandez, Jose | Tutorial Coordinator | 13 hours |
| Hernandez, Monica | Leadership | 18 hours |
| Ibarra, Virginia | Attendance Coordinator | 18 hours |
| Macias-Ruiz, Lynda | Student Leadership Advisor | 18 hours |
| Jimenez, Pablo | Leadership | 18 hours |
| Nassen, Suzanne | Leadership | 18 hours |
| Nassen, Suzanne | Student Leadership Advisor | 18 hours |
- m. Extra-Duty, Extra-Pay Assignment
Certificated Staff Members (13) – Rio Vista Elementary
Total Expenditure: \$8,697.78
Funding Source: EIA/SCE Funds
Eff: 3/15/13 – 5/31/13, not to exceed a combined total of 216 hours
Alonso, Janet
Bronson, Christopher
Cabral, Rosa
Espinoza, Carolyn
Galvan, Maybrit
Guzman, Keith
Kust, Melina

14.5 DIVISION OF HUMAN RESOURCES – Mark Matthews: 801-5216

McLaughlin, Holly
Navarro, Kathee
Ponce, Bernice
Pallone, Raymond
Verbera, Judith
Weaver, Kerrie

C. Approved/Ratified Classified Personnel Register No. 9-2012/2013

1. Authorization of Classified Employment:
 - a. Department Secretary – Student Services II
Payable at: \$3,527.00/mo.
Funding Source: Safe Schools/Healthy Students Grant
Eff: 3/18/13
Sevillano, Annette
 - b. School Secretary Bilingual (1) – Valencia Elementary
Payable at: \$2,839.00/mo.
Funding Source: District General Funds
Eff: 3/18/13
Flores, Belinda
 - c. School Secretary Bilingual (1) – El Rancho High School
Payable at: \$2,839.00/mo.
Funding Source: District General Funds
Eff: 3/18/13
Castellanos, Yolanda
2. Authorization of Recall from the 39-Month Re-Hire List:
 - a. Records Clerk (1) – Student Services II
Payable at: \$2,560.93/mo.
Eff: 3/15/13
Saucedo, Maria Elena
3. Authorization & Ratification of Out-Of-Category Employment:
 - a. Grounds Equipment Operator (1) – M & O
Payable at: \$3,827.00/month
Funding Source: District General Funds
Eff: 1/7/13
Beltran, Arthur
 - b. Grounds Worker (1) – M & O
Payable at: \$3,625.00
Funding Source: District General Funds
Eff: 1/7/13
Telles, Ron

14.5 DIVISION OF HUMAN RESOURCES – Mark Matthews: 801-5216

4. Authorization & Ratification of Substitute Employment:
 - a. Clerical Substitute (1) – District Wide
Payable at: \$13.22/hour
Funding Source: District General Funds
Eff: 3/15/13 – 6/30/13
Montano-Briseno, Olga
 - b. Sp. Ed. Instructional Aide Substitutes (4) – Student Services
Payable at: \$13.94/hour
Funding Source: Federal and State Special Education Funds
Eff: 1/7/13 – 6/6/13
Gonzalez, Edith
Eff: 2/14/13 – 6/6/13
De La Torre, Wendy
Nossett, Jasmine
Perez, Xiomara
 - c. Bus Rider Substitute (4) – Student Services
Payable at: \$13.94/hour
Funding Source: Federal and State Special Education Funds
Eff: 1/7/13 – 6/6/13
Gonzalez, Edith
Eff: 2/14/13 – 6/6/13
De La Torre, Wendy
Nossett, Jasmine
Perez, Xiomara

5. Authorization & Ratification of Unclassified Employment:
 - a. Girls Swim Walk on Coach (1) – El Rancho High
Payable at: \$3,191.00/per coach
Funding Source: District General Funds
Eff: 3/15/13 – 6/30/13
Carbajal, Mehgan
 - b. Girls Frosh/Soph Track Walk on Coach (1) – El Rancho High
Payable at: \$2,545.00/per coach
Funding Source: District General Funds
Eff: 2/14/13 – 5/31/13
Diaz, Berlin
 - c. Boys JV Track Walk on Coach (1) – El Rancho High
Payable at: \$2,545.00/per coach
Funding Source: District General Funds
Eff: 2/14/13 – 5/31/13
Garcia, Gabriel

14.5 DIVISION OF HUMAN RESOURCES – Mark Matthews: 801-5216

- d. Boys JV Volleyball Walk on Coach (1) – El Rancho High
Payable at: \$2,545.00/per coach
Funding Source: District General Funds
Eff: 3/17/13 – 6/30/13
Lopez, Trinidad
- e. Boys Varsity Track Walk on Coach (1) – El Rancho High
Payable at: \$3,191.00/per coach
Funding Source: District General Funds
Eff: 2/14/13 – 5/31/13
Paniagua, Miguel
- f. Girls JV Track Walk on Coach (1) – El Rancho High
Payable at: \$2,545.00/per coach
Funding Source: District General Funds
Eff: 2/14/13 – 5/31/13
Ramos, Maira
- g. College Tutor (1) - Durfee
Payable at: \$13.24 hr.
Funding Source: Title 1
Eff: 2/14/13 – 6/6/13
Lazo, Christine
- h. Instructional Aide Trainee (1) – Birney Elementary
Payable at: \$10.13 hr.
Funding Source: EIA/LEP & EIA/SCE
Eff: 3/15/13 – 6/6/13
Baker, Crystal
- i. Noon Supervisor Substitute (1) – Magee Elementary
Payable at: \$8.52/hour
Funding Source: District General Funds
Eff: 1/17/13 – 6/6/13
Mexicano, Brenda
- j. Noon Supervisor Substitute (13) – District Wide
Payable at: \$8.52/hour
Funding Source: District General Funds
Eff: 2/22/13 – 6/6/13
Alvarez, Darlene
Carrasco, Maria
Diaz, Maria
Diaz, Sharon
Espinoza, Elida
Gonzalez, Erika
Griego, Emily Ann
Maduro, Michael
Montano, Tracey
Tortolero, Eileen

14.5 DIVISION OF HUMAN RESOURCES – Mark Matthews: 801-5216

Trujillo, Maricel
Pacheco, Carlos
Ramirez, Vianney

6. Authorization & Ratification of Resignation:

- a. Sp. Ed. Instructional Aide (1) – El Rancho High
Eff: 2/18/13
Galvan, Scotty

7. Authorization & Ratification of Retirement:

- a. Instructional Aide I (1) – Salazar
Eff: 6/6/13
Chavez, Cecilia R.

15. CONSENT AGENDA VOTE

Motion: Renteria Second: Rivera Vote: 5-0 PASSED *with exceptions*

Exceptions:

- Item 14.2 C Canchola - abstain in abundance of caution*
Item 14.2 D Canchola - abstain in abundance of caution
Item 14.2 E Canchola - recuse
Item 14.2 F Canchola - abstain in abundance of caution
Item 14.2 G Canchola - abstain in abundance of caution
Item 14.4 A Withdrawn for discussion and action under Item 16.4

16. NEW BUSINESS – ACTION ITEMS

*This is the time of the meeting when members of the public may address the Board on matters that **are on the ACTION ITEMS agenda only**. In the interest of time, individual comments will be limited to three (3) minutes. The Board shall limit the total time for each agenda item to a maximum of fifteen (15) minutes.*

16.1 SUPERINTENDENT’S OFFICE – Norbert Genis: 801-5199

- A. Adopted Resolution No. 24-2012/2013 declaring that Board Member Rita Jo Ramirez was absent from the February 7, 2013 special board meeting in accordance with Education Code 35120, which allows Governing Board of Education members to be absent from board meetings and not have their monthly stipend affected.

Motion: Canchola Second: Rivera Vote: 4-0 PASSED
(Ramirez – abstain)

16.1 SUPERINTENDENT'S OFFICE – Norbert Genis: 801-5199

- B. Designated Edward L. Kunkel, of the law firm Camacho & Kunkel, to provide legal counsel to the District in matters relating to collective bargaining and negotiating with employee organizations in accordance with the provisions of the contract which are subject to approval.

Motion: Canchola Second: Ramirez Vote: 3-2 PASSED
(Canchola, Renteria – no)

- C. Approved Civic Center Use of Facilities application for the El Rancho High School Teen Court Foundation, a 501 (c) 3 charitable organization, to hold charitable bingo on the first and third Saturday of the month at El Rancho High School effective March 15, 2013 *with the condition that janitorial services comply with the District's CSEA bargaining agreement and the Civic Center Act.* Proceeds from the charity events will support the El Rancho High School Teen Court Program.

Motion: Renteria Second: Canchola Vote: 5-0 PASSED

16.2 DIVISION OF STUDENT SERVICES –Dr. Christopher Gutierrez-Lohrman: 801-4810

- A. Approved Student Expulsion: Student #16-2012/2013

Motion: Canchola Second: Ramirez Vote: 5-0 PASSED

- B. Approved second reading and adopted *new* Board Policy and Administrative Regulation 5112.3, Students, Student Leave of Absence.

Motion: Ramirez Second: Rivera Vote: 5-0 PASSED

- C. ~~PULLED Approve second reading and adopt revised Board Policy 5116, Students, School Attendance Boundaries.~~

- D. ~~PULLED Approve second reading and adopt revised Board Policy and Administrative Regulation 5116.1, Students, Intradistrict Open Enrollment.~~

- E. Approved second reading and adopted *new* Board Policy and Administrative Regulation 5141.6, Students, School Health Services.

Motion: Rivera Second: Ramirez Vote: 5-0 PASSED

- F. Approved second reading and adopted *new* Board Policy and Administrative Regulation 5148.3, Students, Preschool/Early Childhood Education.

Motion: Renteria Second: Rivera Vote: 5-0 PASSED

16.3 DIVISION OF EDUCATIONAL SERVICES – Roxane Fuentes: 801-5208

- A. Approved first reading of *revised* Board Policy and Administrative Regulation 1312.3, Community Relations, Uniform Complaint Procedures.

Motion: Canchola Second: Renteria Vote: 5-0 PASSED

- B. Approved first reading of *revised* Board Policy 4030, All Personnel, Nondiscrimination in Employment.

Motion: Canchola Second: Renteria Vote: 5-0 PASSED

- C. Approved first reading of *revised* Board Policy 4111, Certificated Personnel, Recruitment and Selection.

Motion: Alvidrez Second: Rivera Vote: 5-0 PASSED

- D. Approved first reading of *revised* Board Policy 4211, Classified Personnel, Recruitment and Selection.

Motion: Rivera Second: Ramirez Vote: 5-0 PASSED

- E. Approved second reading and adopted *revised* Board Policy 6146.4, Instruction, Differential Graduation and Competency Standards for Students with Disabilities.

Motion: Rivera Second: Alvidrez Vote: 5-0 PASSED

- F. Approved first reading of *new* Board Policy 6170.1, Instruction, Transitional Kindergarten.

Motion: Rivera Second: Ramirez Vote: 5-0 PASSED

16.4 DIVISION OF BUSINESS SERVICES – Pearl Iizuka: 801-5294

- A. Approved/Ratified Business Services reports for the month of February 2013.

Motion: Renteria Second: Rivera Vote: 5-0 PASSED

16.5 DIVISION OF HUMAN RESOURCES – Mark Matthews: 801-5216

None

17. ADJOURNMENT – 11:00 p.m.

Motion: Renteria

Second: Canchola

Vote: 5-0 PASSED